

würk SCHEDULING SOLUTION

Put the right person in the right place at the right time

Workforce scheduling can be a complex, time-consuming, and downright frustrating task. You need to match employee availability, preferences, seniority, pay rates, skills and certifications with fluctuating business demand to maximize productivity, engagement and profits. But trying to schedule a diverse workforce using spreadsheets and semi-automated systems too often results in overstaffed shifts, shorthanded rushes, excessive overtime, employee disengagement and even compliance issues. How can you schedule the right person with the right skills in the right place at the right time without overspending your budget or burning out your employees?

Wurk automatically generates best-fit schedules based on your organization's unique requirements to help control labor costs, minimize compliance risk, improve productivity, and drive employee engagement. Easy-to-use tools and automated workflows simplify creation of best-practice schedules that align staffing with budget and demand. Automatic enforcement of scheduling rules and policies helps avoid employee grievances, litigation and fines. And real-time visibility into accurate employee data, labor costs and demand enables managers to make smart staffing decisions. Spend less time building and managing schedules and more time focusing on strategic priorities that drive better business outcomes.

Manage your labor spend with effective scheduling

Keep labor costs under control without compromising service quality or delivery performance. Wurk makes it easy to create accurate schedules that align staff coverage with known demand or calculated workload. That way, you can minimize the wasteful overstaffing, reliance on temporary workers and overtime pay that can send labor costs soaring. Automated alerts notify you when schedules exceed budget limits so you can make appropriate adjustments.

Build best-fit schedules that support compliance

Wurk sorts through employees based on predefined criteria — availability, preference, skills, and more — and assigns the right person to each position. The system lets you know when scheduling actions violate established rules, enabling you to make changes and stay in compliance.

BENEFITS

- Schedule the right employee with the right skills in the right place at the right time
- Control labor costs by making informed scheduling decisions that take into account budget constraints
- Improve workflow productivity by aligning staff coverage with fluctuating business demand
- Drive employee engagement by giving workers more control over their schedules via self-service
- Minimize compliance risk by automatically enforcing scheduling policies, labor laws and union rules
- Avoid safety violations by scheduling employees with the right skills and certifications for the job
- Simplify schedule creation and management

Make intelligent staffing decisions on the fly

Real-time visibility into the workforce allows you to handle staffing changes on your own terms to control labor costs without jeopardizing productivity or service levels. Need to fill an open shift due to an unplanned absence? Forget about paying unnecessary overtime or hiring temporary staff. Wurk automatically generates a prioritized call list of qualified workers based on availability, seniority, skill set and more, so you can fill shifts with the right person, on time.

Empower employees and boost engagement

Give employees more control over their schedules. Self-service tools empower employees to be more autonomous while making the scheduling process more transparent. For example, employees can pick open shifts based on their qualifications - from their desktop or mobile device - and receive email notifications whenever a new schedule is posted.

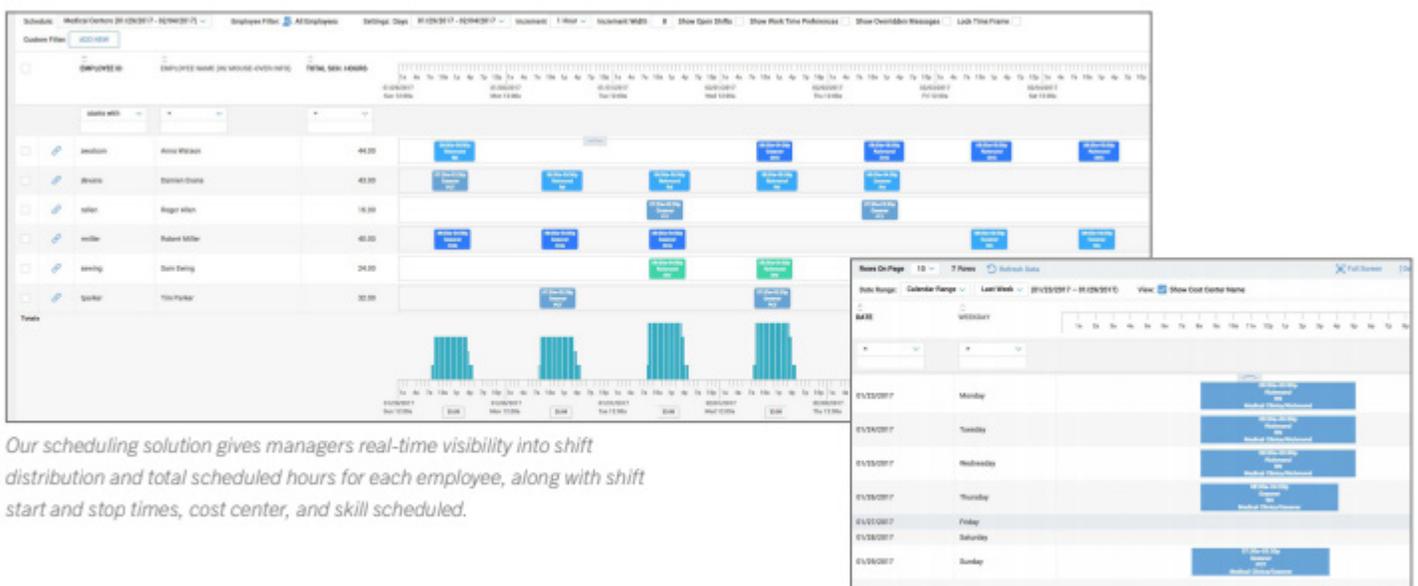
Automatic enforcement of scheduling policies helps ensure fair, equitable treatment of all employees. Wurk makes it easy to generate schedules that take into account hours per day, hours per week and consecutive days worked to keep employees alert, productive and satisfied on the job.

Gain visibility with robust reporting

Wurk provides comprehensive reporting that speeds and simplifies scheduling tasks by putting the right information at your fingertips. Standard reports include:

- Open shift report: Gain visibility into all open shifts - complete with time, cost center, and required skills - across schedules
- Coverage maps: Quickly pinpoint open shifts that still need to be filled in a given schedule
- Schedule summary by employee: Get a snapshot of shifts scheduled, including cost center and required skills
- Employee work time available: View availability information for specified employees for a given time period
- Employee work time preference: View employee preferences so they may be taken into consideration when filling shifts

In addition, Wurk makes it simple to view past schedules, measure their effectiveness and apply lessons learned to make better scheduling decisions. Examine budget versus actual reports to identify areas of overspend. Even compare preliminary and final schedule versions to see how many changes were required to effectively align staffing with budget and demand.



Our scheduling solution gives managers real-time visibility into shift distribution and total scheduled hours for each employee, along with shift start and stop times, cost center, and skill scheduled.

Employees can readily view their weekly schedules — from a desktop or mobile device — via self-service.

